



THE OAK MOUNTAIN HIGH SCHOOL CHORAL DEPARTMENT  
**LEADERSHIP MANUAL**

**“The quality of a leader is reflected in the standards they set for themselves.”**

RAY KROC

**“I alone cannot change the world, but I can cast a stone across the waters to create many ripples.”**

MOTHER TERESA

Thank you for showing interest in becoming a designated leader in the Oak Mountain High School Choral Department. As a member of the Choir Council you will strive each day to uphold the philosophies, beliefs, and expectations of your school administration, director, fellow council members, and classmates. Leadership is not about what position you hold or the power that you possess; it is about *the people that you lead* and *how you guide them to reach their full potential*.

This manual was created to provide you with important information regarding the Choir Council for the upcoming school year. This leadership structure was put in place to best serve the needs of the entire choral program.

It is expected that students who accept a leadership position are choosing to go above and beyond. This includes attending all meetings, rehearsals, performances, and events. It is expected that as a leader you will display excellent musicianship. You are encouraged to participate in extra-curricular music opportunities so as to increase your overall musicianship and knowledge base. Choir Council members are expected to follow all rules and guidelines established by the director and fellow council members.

In choir, success is determined by the ability of the entire program to work together as one unified team. When one person on that team puts their individual needs before their group, the entire group fails. When one leader who does not hold themselves accountable, it affects and defeats us all. Students that are seen as a detriment to the council and not living up to the standards established may be removed from their position.

**This is what we believe.**

Our Core Beliefs

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Our Oath

*I am a member of the Oak Mountain High School Choral Department.*

*I choose to be a leader not because of my title, but because of my desire to be great.*

*I support the decisions and philosophies of my school, my director, and my fellow council members.*

*I hold myself to a higher standard of academia and musicianship.*

*I continually strive to better myself through choral music.*

*Discipline. Honor. Inspire. Choir.*

## Our Mission

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## Our Motto

*Together we achieve that which no one can achieve alone.  
Coming together, sharing together, singing together, succeeding together.*

## **Leadership begins with me.**

*Ask yourself the following questions:*

- Why should I be a leader?
- What do I believe are qualities of a great leader?
- How would I want to lead?
- What qualities do I have that would make me an effective leader?

## **Leadership Application**

Required for 2020/2021 Council Members

## **Other Information**

Council Meetings: Oak Mountain High School Choir Room, first Wednesday of each month from 7:00-7:30am.

Academic Requirements: Must maintain a 3.0 GPA and have no course grades lower than a C.

Behavioral Requirements: No suspensions or disciplinary actions for any reason.

Meeting Attendance Requirement: All Meetings are required.

Your candidacy will be based on the following:

1. Past Performance
2. Quality of your Application (beginning 2019/2020)
3. Future Leadership Potential
4. Best fit for the program and the leadership council.

## **Important Dates**

Leadership Workshop: TBD

Welcome Back Meeting and Room Set-up: TBD

Monthly Council Meetings (*required*): First Wednesday of each month from 7:00-7:30am.

## **Student Leadership Roles**

All students appointed to leadership roles must:

- Attend every Choir Council meeting (or send a representative in case of a prior commitment/emergency).
- Demonstrate a high level of character, integrity, kindness, and musicianship.

## **Choir President**

This student will organize and run all leadership meetings with the assistance of the director. The Choir President is the choir liaison to the Shelby County School Board, OMHS Administration, and Student Government Association. This student must demonstrate the highest level of character, integrity, kindness and musicianship. This person's primary functions are: (1) the initiator of broad programs of action to cope with the choir's main problems. (2) Responsible for enforcing all choir's standards (motto, oath, mission) and holding each member of council to their individual responsibilities. (3) Serving as the Liaison between students and director. (4) Must have a minimum 3.0 unweighted GPA.

## **Class Representative**

A delegate from each choir that represents the choir in all leadership decisions. This person should be comfortable speaking in front of the class, and all section leaders report to this person. Responsibilities include: (1) assist with the implementation of the president's programs. (2) Develop ways of building teamwork and pride amongst the classes. (3) Liaison between class and Choir President. (4) Communicate standards and information to responsible grade level.

## **Section Leader/Dance Captain**

This student must demonstrate excellent leadership skills, be able to sing and/or play their parts (on the piano) confidently for their colleagues, and be highly skilled in both written and vocal musicianship. Dance Captains must know all dances and set the standard for the groups in performance ability. (1) must be able to sing and/or play their part on the piano or knows the dances for all dances by counts for members of their section during sectionals. (2) Runs sectionals (during class, as well as after school), and does various administrative tasks within the class period/performances. (3) Responsible for overseeing their section and their respected progress. This includes maintaining discipline and pride within their section. (4) Ensures that their sections' areas are clean and organized. (5) Keeps an up to date binder with names, contact information, class schedule, individual learning plan, and transportation information on every member of their section. (6) Must have the ability to stay after school a *minimum* of once per month for tutoring or sectionals that they schedule. Reports to Choir Class representative or Director.

## **Choir Manager**

An administrative position, whose sole objective is to allow the director to teach as much as possible. This person will be asked to organize and ensure that all aspects of the performances run smoothly. This includes, signs, room acquisition, and stage set-up and teardown. Students should be highly organized and good at planning. Responsibilities include: (1) ensuring all officers who report to them are fulfilling their roles. (2) Help plan and organize different events. (4) Ensures deadlines are being met. Other includes (1) Responsible for maintaining cleanliness of all chorus facilities. (2) Leads in the setup and breakdown of all rehearsals and performances. (3) Must be able to arrive early and stay after for setup and teardown. (4) Ensures crew members are fulfilling their roles. All positions except Section Leaders, Class Representative, and Choir President report to the Choir Manager. This student must demonstrate a high level of character, integrity, kindness, and patience. Must attend the first leadership meeting of each month (see chorus calendar).

## **Historian(s)**

(1) Keeps an up-to-date scrapbook of all chorus events, including pictures, and other information. (2) Responsible for creating advertisements for Choir Events -- school TVs and posters/banners in hallways. (3) Responsible for planning an assisting with the banquet slideshow. This includes collecting pictures and videos. Must attend the first leadership meeting of each month (see chorus calendar).



THE OAK MOUNTAIN HIGH SCHOOL CHORAL DEPARTMENT  
**LEADERSHIP APPLICATION**

Name: \_\_\_\_\_ Grade: \_\_\_\_\_ Voice Part: \_\_\_\_\_

Years in choir at OMHS: \_\_\_\_\_ Years of Leadership Experience: \_\_\_\_\_ GPA: \_\_\_\_\_

Check the Choirs that you will might be participating next year:

- Concert Choir
- OM Muses
- OM Singers
- Tech Crew

Please check a max of 2 leadership positions that you would like to be considered for:

- Choir President
- Class Representative
- Section Leader/Dance Captains
- Choir Manager
- Library Manager
- Historian

Please complete the following steps as part of the application.

- Provide a Resume. Make sure to provide your past leadership roles. (MUST BE TYPED)
- Complete the Letter of Intent
- Plan a service project for the choral program

## Service Project

In order to be considered to be a member of the leadership council for the 2020/2021 school year, each student must plan one service project that could be implemented during the school year. This project is up to your individual discretion. You may choose something that you think needs to be done, or you may ask the director for suggestions. This project should show that you are able to think creatively and are willing to go above and beyond for the choral program. Please describe your service project below:

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## Leadership Contract

I understand that if chosen, I will be held to a higher standard of behavior, performance, and work ethic than my peers. I agree to be willing to make that sacrifice and commitment so that the choir as a whole may succeed. I understand and agree to the requirements as outlined in the Leadership Manual and as stated in the Leadership Application. If I am unable to fulfill my commitment with either my behavior or actions, I understand that the consequences will to be placed on probation, and possibly removed from my responsibility.



